

RESOLUTION NUMBER R2010 - 81

A RESOLUTION ESTABLISHING AN ESCAMBIA COUNTY LAND DEVELOPMENT CODE CITIZEN ADVISORY COMMITTEE; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, pursuant to Sections 125.01 and 163.3167, Florida Statutes, the Escambia County Board of County Commissioners has adopted the Escambia County Land Development Code; and

WHEREAS, the Land Development Code implements the land use provisions of the Escambia County Comprehensive Plan and establishes standards for new development and redevelopment in the unincorporated areas of Escambia County; and

WHEREAS, the Escambia County Development Services Bureau is leading the effort to review and revise certain provisions of the Land Development Code; and

WHEREAS, the Board of County Commissioners and the Development Services Bureau believe that this effort would be greatly enhanced through increased public participation in the review and revision process; and

WHEREAS, establishing a citizen advisory committee comprised of subject-matter experts and other interested citizens is an optimal method for securing increased public participation in the review and revision process; and

WHEREAS, establishing such a citizen advisory committee would therefore advance the public interest.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ESCAMBIA COUNTY, FLORIDA, AS FOLLOWS:

SECTION 1. RECITALS.

The aforementioned recital clauses are hereby incorporated into this Resolution.

SECTION 2. ESTABLISHMENT.

The Escambia County Board of County Commissioners hereby establishes an Escambia County Land Development Code Citizen Advisory Committee.

SECTION 3. DUTIES OF THE LAND DEVELOPMENT CODE ADVISORY COMMITTEE.

The Development Services Bureau, through a designated Project Manager and Support Team, shall coordinate and assist Advisory Committee meetings. The Committee shall have the duty and responsibility to review and provide input for those Land Development Code standards, regulations, and provisions it may find obsolete, contradictory, confusing, insufficient, or otherwise contrary to the adopted 2007 Evaluation and Appraisal Report or the goals, objectives, and policies of the Escambia County Comprehensive Plan,

SECTION 4. COMPOSITION AND SELECTION OF THE ADVISORY COMMITTEE.

The Advisory Committee shall consist of fifteen (15) members. Each County Commissioner shall nominate one individual from among the general citizenry to serve on the Advisory Committee. The remaining ten (10) members shall be nominated by the following interest groups and organizations:

- a. One (1) from the "architectural community," as represented by the American Institute of Architects, Northwest Florida.
- b. One (1) from the Home Builders Association of West Florida.
- c. One (1) from the Associated General Contractors of America, Alabama Chapter, Northwest Florida Section.
- d. One (1) from the Pensacola Association of Realtors.

- e. One (1) from the National Association of Industrial and Office Properties, Northwest Florida Chapter.
- f. One (1) from the environmental community, as represented by Emerald Coastkeeper with the concurrence of at least three (3) other local environmental organizations.
- g. One (1) from the League of Women Voters of the Pensacola Bay Area.
- h. Three (3) from the engineering community as represented by the Florida Engineering Society, Northwest Florida Chapter.

All nominees shall be subject to confirmation by a majority vote of the Board of County Commissioners. All Advisory Committee members shall be electors of Escambia County.

SECTION 5. TERMS OF ADVISORY COMMITTEE MEMBERS.

a. ***Terms.*** Advisory Committee members confirmed by County Commissioners shall serve a term that runs concurrently with the timeline for review and revision as established by the Bureau of Development Services.

b. ***Removal.*** Should any Advisory Committee member cease to be an elector of the County, he or she shall cease to be an Advisory Committee member. Replacement of an Advisory Committee member shall be made by the County Commissioner or interest group that nominated him or her, subject to confirmation by the Board of County Commissioners. Advisory Committee members may also be removed by the Board of County Commissioners at the will of the Board. Additionally, the Advisory Committee shall recommend to the Board of County Commissioners the removal of any Advisory Committee member who accrues three unexcused absences from regularly-scheduled meetings of the Advisory Committee during the calendar year. Absences may be excused by a vote of the members present at any meeting.

SECTION 6. OFFICERS.

a. ***Chairperson.*** The Advisory Committee shall elect a Chairperson to preside at all meetings. The Chairperson shall be elected during the first meeting and shall serve until the first meeting in January of the following year. There shall be no term limits for a member to serve as Chairperson.

b. ***Vice-Chairperson.*** The Advisory Committee shall elect a Vice-Chairperson to preside and act on behalf of the Chairperson during his or her absence. The term of office and method of election for the Vice-Chairperson shall be the same as the Chairperson.

c. ***Secretary.*** The Advisory Committee shall elect a Secretary to take meeting minutes, maintain all records of the committee, and arrange with the Project Manager adequate public notice of all meetings. The term of office and method of election for the Secretary shall be the same as the Chairperson and Vice-Chairperson.

SECTION 7. REGULAR MEETINGS.

The Development Services Bureau, through the Project Manager, shall ensure a schedule of regular meetings, which shall be held monthly. A schedule of regular meetings shall be distributed to all Advisory Committee members reasonably in advance to assure proper public notice.

SECTION 8. QUORUM AND VOTING.

Ten (10) Advisory Committee members shall constitute a quorum for the purpose of conducting business. Each member shall exercise one vote on all matters subject to a vote of the Advisory Committee. All matters shall be decided by a majority vote of the members present. No member shall abstain from voting unless the member has a conflict of interest.

SECTION 9. SPECIAL MEETINGS.

The Chairperson may call a special meeting of the Advisory Committee on his or her initiative and shall call a special meeting at the request of any ten (10) members.

SECTION 10. LOCATION OF MEETING.

Advisory Committee meetings shall be held in a public facility of sufficient size to accommodate those present and at such locations as the Advisory Committee may determine from time to time.

SECTION 11. RULES OF PROCEDURE.

The Advisory Committee shall conduct its meeting in accordance with the current edition of Robert's Rules of Order, except to the extent that the provision thereof is inconsistent with this Resolution.

SECTION 12. SUNSHINE LAW.

The Advisory Committee, and any subcommittees it establishes, shall be subject to and each member shall be responsible for compliance with the Florida Sunshine Law and the Florida Public Records Act.

SECTION 13. AGENDA.

The Chairperson shall prepare an agenda for all meetings. Any Advisory Committee member may request that a matter be placed on the agenda. The agenda and related materials shall be distributed at least one day prior to the meeting date.

SECTION 14. MINUTES.

Minutes shall be kept at each Advisory Committee meeting. The written summary of each meeting shall be submitted for approval of the members at the next regular meeting. Each

written summary shall reflect the persons in attendance, items discussed, each action taken at the meeting, and the vote of the members on each item presented at the meeting.

SECTION 15. NOTICE OF PUBLIC MEETING.

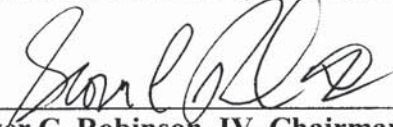
Notice of regular or special meetings of the Advisory Committee and the time and location of each meeting shall be published to the public.

SECTION 16. EFFECTIVE DATE.

That this Resolution shall become effective immediately upon adoption by the Board of County Commissioners.

ADOPTED this 6th day of May, 2010.

**BOARD OF COUNTY COMMISSIONERS
ESCAMBIA COUNTY, FLORIDA**



**Grover C. Robinson, IV, Chairman
Date Executed**

5/6/2010

**ATTEST: Ernie Lee Magaha
Clerk of the Circuit Court**

Doris Harris
Deputy Clerk



This document approved as to form and legal sufficiency.

By [Signature]
Title ASST. COUNTY ATTORNEY
Date APRIL 27, 2010