FINAL PLAT
FINAL COMPARISON SUBMITTAL REQUIREMENTS

All Final Comparison Submittal Packages shall contain the following items. Final Comparison Submittal Packages shall be submitted to the DRC Coordinator, by calling (850) 595-3472 to schedule an appointment Monday thru Friday. The deadline to submit a COMPLETE Final Plat-Final Comparison Submittal Packages is 11:30 am every Friday.

APPLICANT MUST HAVE THE DISPOSITION REPORT SIGNED BY ALL REVIEWERS PRIOR TO THE DRC COORDINATOR ACCEPTING THE FINAL COMPARISON PACKAGE.

- ❑ 1) Prior to the submittal of the Final Comparison, the applicant must have a Final Plat Meeting with the Plan Review Committee. To arrange this meeting, call the DRC Coordinator at (850) 595-3472.
- ❑ 2) Transmittal letter from the applicant naming the project, identifying the materials being submitted. The project name on all documents shall be consistent.
- ❑ 3) Disposition Report with all required signatures
- ❑ 4) Written Response to Comments that addresses all outstanding issues.
- ❑ 5) A check made out to Escambia County for any remaining fees. Please call the DRC Coordinator at (850) 595-3472 to verify submittal amounts & schedule an appointment.
- ❑ 6) Four (4) sets of final plat plans with all signatures. Each shall be folded or they will NOT be accepted.
- ❑ 7) As-Built Drawings and As-Built Certification
- ❑ 8) A lot grading plan if there have been changes to the approved construction plans.
- ❑ 9) All associated documents to be recorded with final plat.
- ❑ 10) Documented improvement deficiencies.
- ❑ 11) Permission for County survey field crews to perform monument check.
- ❑ 12) A certificate of tax concurrency from the tax collector or SRIA fee certificate (LDC 4.02.07.B.4-5).
- ❑ 13) A CD containing all items listed above. All drawings and documents are required to be in PDF

*NOTE: ALL LEGAL DOCUMENTS MUST HAVE COUNTY LEGAL DEPARTMENT APPROVAL PRIOR TO DISPOSITION REPORT SIGN OFF AND FINAL COMPARISON SUBMITTAL

After Final Plat approval, A digital copy of the final plat in “DWG” or “DXF” format containing the State Plane coordinate values of 3 survey monuments shown on the plat shall be submitted to the plat Surveyor.