

**ESCAMBIA COUNTY
FLORIDA**

REQUEST FOR QUOTATIONS

Publication of the Delinquent Tax List For 2011

SPECIFICATION NUMBER PD 10-11.075

QUOTATIONS WILL BE RECEIVED UNTIL: 10:00 A.M., CDT, Tuesday, August 30, 2011

**Office of Purchasing, Room 11.101
213 Palafox Place, Pensacola, FL 32502
Matt Langley Bell III Building
Post Office Box 1591
Pensacola, FL 32597-1591**

Board of County Commissioners

**Kevin W. White, Chairman
Grover C. Robinson IV, Vice Chairman
Marie Young
Wilson B. Robertson
Gene M. Valentino**

Procurement Assistance:

**Lester L. Boyd
Purchasing Specialist
Office of Purchasing
2nd Floor, Matt Langley Bell, III Building
213 Palafox Place
Pensacola, FL 32501
Tel: (850) 595-4944
Fax: (850) 595-4805**

Technical Assistance:

**Richard Stone
Chief Operations Officer
Tax Collector Office
213 Palafox Place
Pensacola, FL 32501
Tel: (850) 438-6500 - X223
Fax: (850) 434-2733**

SPECIAL ACCOMMODATIONS:

Any person requiring special accommodations to attend or participate, pursuant to the Americans with Disabilities Act, should call the Office of Purchasing, (850) 595-4980 at least five (5) working days prior to the solicitation opening. If you are hearing or speech impaired, please contact the Office of Purchasing at (850) 595-4684 (TTY)

NOTICE

It is the specific legislative intent of the Board of County Commissioners that NO CONTRACT under this solicitation shall be formed between Escambia County and the awarded vendor until such time as the contract is executed by the last party to the transaction.

Request for Quotations

Specification No. PD 10-11.075

The Board of County Commissioners, Escambia County, Florida, invites your company to submit a quotation on the item(s) as listed on the attached pages.

All terms and conditions below are a part of this request. The County reserves the right to waive informalities in any quotation; to reject any or all quotations, in whole or in part, and/or to accept the quotation(s) that in its judgment is from the lowest and most responsible and responsive offeror(s).

Instructions to Offerors

1. General Information

All quotations to be considered shall be in the possession of the Office of Purchasing prior to the time the quotations are due.

Quotations WILL BE RECEIVED UNTIL: 10:00 A.M., CDT, Tuesday, August 30, 2011

Quotations may be:

Mailed or delivered to the Office of Purchasing 2nd Floor Room 11.101, Matt Langley Bell III Bldg. 213 Palafox Place, Pensacola, Florida 32502 in an envelope clearly marked:

Specification Number PD 10-11.075, "Publication Of The Delinquent Tax List For 2011", (Name of Offeror) and with the time and date quotations are due. Note: If you are using a courier service; Federal Express, Airborne, UPS, etc., you must mark air-bill and envelope or box with Specification Number and Project Name.

Regardless of the method of delivery, each offeror shall be responsible for his quotation being delivered on time as the County assumes no responsibility for same. Quotations offered or received after the time set for receipt shall not be accepted.

2. Procurement Questions

Procurement questions may be directed to Lester L. Boyd, Purchasing Specialist, Telephone 850-595-4944, Fax 850-595-4805. Technical questions may be directed to Richard Stone, Deputy Director, Telephone, (850) 438-6500-X223, Fax, (850) 434-2733.

3. Quotation Forms

Unless otherwise specified in the solicitation, the quotation forms are furnished in duplicate. **All quotations should be submitted on the forms provided and acknowledged by manual signature in the proper spaces and submitted in accordance with Section 1.** Offerors shall retain the duplicate copy. Quotation responses on vendor quotation forms are discouraged.

4. **Award**

The County reserves the right to accept or reject any and all quotes and to make award to the lowest most responsive and most responsible offeror whose quotation meets the requirements and criteria set forth in the request for quotations and whose award will, in the opinion of the County, be in the best interest of and most advantageous to the County. No modifications to Bid Terms, Dates and/or Circulation, or the scope of services will be accepted.

5. **Scope of Services**

This list of Delinquent Real Estate Accounts will be published weekly for three consecutive weeks during the month of May 2012, in accordance with Florida Statute 197.402., the advertising dates shall be May 10, 17, and 24, 2012. The list of Delinquent Tangible Accounts will be published on the first printing only.

This Legal Advertisement shall be charged and paid for on the basis of six-point type on six-point body, as prescribed by Florida Statutes. You must meet the criteria set by Florida Statutes in order to qualify to publish the delinquent tax list as follows:

1. The newspaper must be printed and published periodically once per week or more often;
2. The newspaper must contain at least twenty-five percent (25%) of its words in the English language;
3. The newspaper must be entered or qualified to be admitted and entered as second class matter at a post office in Escambia County;
4. The newspaper must be for sale to the public generally;
5. The newspaper must be available to the public generally for the publication of official or other notices;
6. The newspaper must customarily contain information of a public character of interest or of value to the residents or owners of property in Escambia County, or of interest to the general public;
7. The newspaper must, at the time of publication, have been in existence for one year, or must be a direct successor of a newspaper and, together, have been in existence for one year;
8. The newspaper must adhere to a May 1, 2012 deadline for additions and deletions.
9. The newspaper must have the capability to download and store the delinquent tax list from the Tax Collectors' web site.
10. Please provide a list of the target distribution and percentage of rack editions.

Quotation Form

Specification Number PD 10-11.075

Publication of the Delinquent Tax List For 2011

Board of County Commissioners
Escambia County, Florida
Pensacola, Florida 32501

Date: _____

Commissioners:

In accordance with your, "Request for Quotations" and "Instructions to Offerors", for **Publication of the Delinquent Tax List for 2011** as described and listed in this Request for Quotations, and subject to all conditions thereof, I, the undersigned, hereby propose to provide at the following price:

Quantity	Description	Unit Price
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Price per line for the first insertion: \$ _____ at column width of _____ inches.

Price per line for each subsequent insertion: \$ _____ at column width of _____ inches.

Total price for the three (3) insertions: \$ _____ per line.

Name for Publication _____

I submit herewith, the following bid for publication of the Escambia County Delinquent Tax List for 2011, three (3) times as required by Florida Statutes:

(PLEASE TYPE THE INFORMATION BELOW)

SEAL IF BID IS BY CORPORATION

Signature: _____

Title: _____

Address: _____

Person to contact concerning this quotation: _____

Phone/Toll Free/Fax No.: _____

E-Mail Address: _____

Home Page Address: _____